



## Northampton Brewery Large Party Contract

**Thank you for choosing the Northampton Brewery for your event.** The following contract must be signed and returned, with the deposit, to your event coordinator, at least 21 days prior to your event. Please feel free to contact Randy with any questions at (413) 584-9903. We are looking forward to providing you and your guests with an excellent experience. **Cheers!**

1. All food and beverage prices are subject to Massachusetts state tax and an 18% service charge. The service charge is not the property of any one employee, and will be dispersed at the discretion of management.
2. A 50% deposit is required for all functions to confirm your reservation.
3. Your deposit is refundable up to one week prior to your event less a \$50.00 processing fee.
4. In the event the guaranteed Number of guests increases, it will be to the discretion of management to accommodate guest count increases.
5. A minimum of thirty people is required to reserve a private room.
6. The balance due on your event is due the day of your function.
7. Payment methods are cash, certified or cashier's check, money orders, or credit card: MasterCard, Visa, American Express, or Discover. Personal checks will be accepted upon approval.
8. A guaranteed number of guests must be received seven business days prior to your event. This number is considered a guarantee and is not subject to reduction. Final billing will be based on the guarantee, or the actual number of guests, whichever is greater.
9. If you cancel your event 0-5 business days from the event, you will be responsible for 100% of the food and beverage values for the guaranteed number of guests.

10. As the responsible party, you are accountable for the behavior of your guests. Please help our staff enforce responsible drinking behavior.
  - a. Valid state ID may be requested of any persons at any time during your event. All guests must have valid ID if they plan to consume alcoholic beverages.
  - b. Any person who, in the opinion of the Northampton Brewery staff, is or appears to be impaired will not be served any liquor. This is state law.
  - c. In an effort to control consumption, the staff may proceed as follows:
    - i. Contact the responsible party of the event to approach guests.
    - ii. Ask for cooperation from others in the party.
    - iii. Cease serving the individuals
    - iv. Ask problem individual(s) to leave.
    - v. Call the police.
    - vi. Halt the party.
    - vii. Close the bar.
11. The responsible party voluntarily assumes a duty to control the premises and aid in the elimination of underage drinking, and over consumption. The responsible party assumes the responsibility to supply safe transportation for any guests at their function who may require assistance.
12. Live music may be played in the reserved room only and only during the scheduled hours of the function. Music must be acoustic in nature with no drums. The sound levels of said music are to be controlled by the management of the Northampton Brewery and are to remain, at all times, at a level that is not intrusive to guests in other areas of the establishment.

I have received and understand the terms and conditions of this contract:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Number of Guests

\_\_\_\_\_  
Function Date and Time

\_\_\_\_\_  
Deposit Amount